

## What is expected?

Parents/carers are required by law to ensure that their child attends school regularly. **Failure to do so can incur a fine.**

Our school aim is that all children will attend school 100% of the time, except under exceptional circumstances.

We may contact you if attendance falls below 96% over a six week period.

## Every School Day Counts

Give your child the best start in life.

100%	0 Days Missed	Excellent
95%	9 Days of Absence 1 Week and 4 Days of Learning Missed	Satisfactory
90%	19 Days of Absence 3 Weeks and 4 Days	Poor
85%	28 Days of Absence 5 weeks and 3 Days	Very Poor
80%	38 Days of Absence 7 weeks and 3 Days	Unacceptable
75%	46 Days of Absence 9 weeks and 1 Day	Unacceptable

## Why School Attendance is so Important

Excellent attendance at school is important to allow your child to fulfill their potential.

Here are some of the key reasons why it is so important your child attends school:

- ☺ To learn.
- ☺ To have fun.
- ☺ To make new friends.
- ☺ To experience new things in life.
- ☺ To achieve.
- ☺ To develop new skills.
- ☺ To build confidence and self-esteem.
- ☺ To have the best possible start in life.



## How Parents Can Help

- ☺ Establish a good routine in the mornings and evenings so you, and your child, are prepared for the school day ahead.
- ☺ Ensure your child arrives at school on time - not late.
- ☺ Arrange dental and medical appointments outside school hours when possible.
- ☺ Always inform the school if your child is absent due to illness by 9.00am on first day of illness.
- ☺ Take family holidays outside term time
- ☺ Talk to your child about school and take an interest in their school work and any homework.
- ☺ Attend parent evenings and school events.
- ☺ Praise and reward your child's achievements at school.
- ☺ Discuss any problems or difficulties with the school. Staff are here to help you and be supportive.

## Family Holidays

You can demonstrate your commitment to your child's education by not taking holidays during term time. Any child who is absent from school due to a holiday will miss out on important learning and will fall behind with their school work.

In each Academic Year there are only a maximum of 190 statutory school days - this allows plenty of time for holiday to be arranged outside term time.

Holidays taken during term time will be categorised as an unauthorised absence and may incur a fine.



## What To Expect From Us.

Register is taken every morning and afternoon to record your child's attendance.

We will make contact with you if your child is not in school with no explanation. This could be via a text, phone call or home visit.

We may write to you if your child's attendance falls below 96% over a 6 week period .

If your child's attendance, or late arrival in school , causes concern we will invite you to a meeting to see how we can support you to improve the situation. We may send a letter.

Support can be offered to improve attendance though our Parent Liaison Officer - Jackie James.

Please speak to your class teacher or the school office to make an appointment.



## SCHOOL ATTENDANCE EXPLAINED

Manor Field Infant and Nursery School

Manor Field Infant and Nursery School  
Manor Road  
Long Stratton  
NR15 2XR



